**Summer Staff Application 2020**



Joy El Camps & Retreats

3741 Joy-El Drive, Greencastle, PA 17225

www.joyelcamps.org Courtney@joyel.org 717-369-4539

###### *This application is for the purpose of finding the best possible people to be entrusted with the responsibilities of serving the Lord Jesus Christ at* Joy El Camps & Retreats*. Please prayerfully seek the Lord as you fill out this application.*

Date of Application \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

###### Personal Information

#### Full Name *(Last)* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(First)* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(Middle)* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

#### Home Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_\_\_\_

#### *Street City State Zip*

#### Home Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Cell Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Facebook
* Twitter

Social Security Number Parents: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(first & last names)*

College \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ College Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

#### College Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Employer & Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

###### Occupation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ T-Shirt Size: S M L XL XXL XXXL *(Please circle)*

To your knowledge, is there any physical condition you will need special accommodations for at camp? \_\_\_\_\_\_\_\_\_\_\_\_

*If so, please give details.* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

##### Educational Background and Certifications

High School Attended\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Year Graduated \_\_\_\_\_\_\_\_\_\_\_\_

College\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fresh Soph Jr Sr Grad (*Circle Highest Completed)*

Major\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Degree Earned\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

#### I am certified in the following *(list expiration dates):*

#### \_\_\_\_\_\_\_\_\_ CPR: \_\_\_\_\_\_\_\_\_ Lifeguard: \_\_\_\_\_\_\_\_\_ First Aid: \_\_\_\_\_\_\_\_\_ WSI: Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Church Information

## Church attending \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pastor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## *Street City State Zip*

Home Church \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pastor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *Street City State Zip*

Camp Experience *(including short term weekend camping)*

Camper or Staff Camp Name City/State Dates

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Additional Information

Birth date \_\_\_\_\_\_\_\_/\_\_\_\_ /\_\_\_\_\_

*MONTH DAY Year*

Can you perform the functions of the job for which you have applied with or without reasonable accommodation? \_\_\_Yes \_\_\_No

What type of position are you applying for? *(circle one)* Salary Volunteer

List dates of availability *(Beginning)* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to *(End)* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you have a valid driver’s license? \_\_\_\_Yes \_\_\_\_No State \_\_\_\_\_\_\_ License #\_\_\_\_\_\_\_\_\_\_\_\_

Do you have a current commercial driver’s license? \_\_\_\_Yes \_\_\_\_No State \_\_\_\_\_Type \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you attended Joy El Camps & Retreats as a camper? \_\_\_\_Yes \_\_\_\_No List year(s) \_\_\_\_\_\_\_\_\_\_\_\_\_

Availability

Please indicate if you can serve the entire summer (May 29th – Aug 16th) *please initial here \_\_\_\_\_*

\*If you are only available part of the summer please write down which weeks:

Housing

Joy El Camps and Retreats will provide weekend housing to summer staff without the ability to return home on the weekends or to those who live in a different state. Staff will be provided host homes or camp lodging depending on the length of their service with Joy El.

If hired, would you desire or need housing for any persons other than yourself at camp? \_\_\_Yes \_\_\_No

Please indicate the timeframe of your weekend housing need: ­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Voluntary Disclosure

In an effort to preserve ministry and staff from undue and unfounded accusations regarding inappropriate moral behavior, please read through the following and answer the questions.

#### Full Name *(Last)* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(First)* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(Middle)* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other names by which known *(e.g., maiden name)* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

List your previous city/state residences for the last five years:

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_State:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Years:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_State:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Years:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_State:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Years:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_State:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Years:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_State:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Years:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_State:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Years:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Have you ever been convicted of any crime relating in any manner to children and/or your conduct with them?

\_\_\_Yes \_\_\_No

1. Have you ever been convicted of any crime including, but not limited to, those listed below and/or any crime

similar in any manner to those listed below: \_\_\_Yes \_\_\_No

* Indecent assault and battery on a child under fourteen
* Indecent assault and battery on a mentally retarded person
* Indecent assault and battery on a person who has obtained the age of fourteen
* Rape
* Rape of a child under sixteen with force
* Assault with intent to commit rape
* Kidnapping of a child under sixteen with intent to commit rape
* Distribution and trafficking of narcotics or other controlled substances
* Intent to commit any of the above crimes

*(If yes, please explain on a separate sheet.)*

1. Have you ever been adjudged liable for civil penalties or damages involving sexual or physical abuse of children?

\_\_\_Yes \_\_\_No

1. Are you now or have you ever been subject to any court order involving sexual or physical abuse of a minor, including, but not limited to, a domestic order of protection?

\_\_\_Yes \_\_\_No (*If yes, please explain on a separate sheet.)*

#### Will you grant Joy El permission to request a background check to be made on your behalf?

#### \_\_Yes \_\_No (*If not, please explain on separate sheet.)*

**NOTE:** A prior conviction is not an automatic bar to employment. The type of conviction, and when it occurred, will be evaluated by a camp official before a decision is made. All staff should avoid situations where there is one adult and one or more children in a room or area that is not readily visible to other staff. If conditions necessitate a staff member working with children in an area where there is no other staff, doors should be kept open at all times.

###### Harassment

The camp’s policy is to prohibit all forms of harassment by our staff. This includes sexual, racial, religious, and other forms of harassment. Have you ever been accused of harassment of any person including, but not limited to, workplace harassment? *(NOTE: A prior accusation or conviction is not an automatic bar to employment. The type of conviction or accusation and when it occurred will be evaluated by a camp official before a decision is made.)*

\_\_\_Yes \_\_\_No *(If yes, please explain on a separate sheet.)*

###### Position Desired

Check the position(s) where you are qualified and willing to serve:

\_\_\_ Senior Counselor \_\_\_ High Adventure Coordinator

\_\_\_ Assistant Cook \_\_\_ Dining Staff Manager

\_\_\_ Nurse/Health Care (cert. required) \_\_\_ Lifeguard

\_\_\_ Canteen/Camp Store Coord. \_\_\_ Media Specialist

\_\_\_ Maintenance Assistant \_\_\_ Office Assistant

#### Skills/Interests

#### Please read through the following list of electives. Indicate the ones in which you have experience and/or you would be willing to learn and lead*. “E” = experience; “I” = interest; “C” = current certification*

\_\_\_ Air Rifle

\_\_\_ Clothing Design

\_\_\_ Archery

\_\_\_ Disc Golf

\_\_\_ Canoeing

\_\_\_ Cooking/Baking

\_\_\_ Improv/Drama

\_\_\_ Duct Tape Art

\_\_\_ Survival Skills

\_\_\_ Knot Tying

\_\_\_ Photography

\_\_\_ Swimming

\_\_\_ Team Sports

\_\_\_ Canvas Painting

\_\_\_ Candle Making

\_\_\_ Sling Shot

#### Please list any other skills/interests you have that may be helpful at camp:

#### \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

###### Personal Motivations

*(Please use a separate sheet of paper to answer the following questions.)*

1. Why would you like to be a part of the summer staff at Joy El Camps & Retreats?
2. List any activities or jobs where you have been involved with youth. *(Most recent first, please)*
3. What physical and spiritual gifts do you have that you feel would benefit this ministry?
4. Write a brief spiritual autobiography telling of your salvation and dedication experience and the meaning that your Christian experience currently has in your life.
5. Write in 100 words or less your personal convictions concerning your general life-style. Include moral, social, spiritual practices and habits.
6. How would you lead a young person to Christ who has expressed a desire to be saved? Please give Scripture references you would use.
7. Are you in full agreement with the Joy El Statement of Faith? *(See page 6)* \_\_\_\_\_

*If not, please state the part or parts with which you do not agree and why.*

### References

Please list three adults who have known you for three or more years and distribute the attached reference forms which should be returned directly to Joy El Camps & Retreats. Forms should be returned within one week of their issuance.

*Do NOT include relatives or* Joy El *staff.*

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone: \_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Relationship *(i.e. friend, co-worker, etc.)* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Relationship *(i.e. friend, co-worker, etc.)* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Relationship *(i.e. friend, co-worker, etc.)* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you know any full-time Joy El staff? \_\_\_\_\_\_\_\_ If yes, list names of the staff members that you know. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The information I have given above is true and accurate. I authorize investigation of all statements herein, including any check of criminal records, and release the camp and all others from liability in connection with same. I understand that, if employed, I will be an at-will employee unless there is an agreement or law which alters that status. Furthermore, I understand that any agreement must be in writing and signed by the designated camp official. I also understand that untrue, misleading, or omitted information herein or in other documents completed by the applicant may result in dismissal, regardless of the time of discovery by the camp.

I understand that in applying for a camp position the information which I have furnished on pages 1-5 of this application form is subject to verification, which may include a criminal history check and request from any central registry of child abusers.

I understand that the camp may terminate employment or volunteer service of any person found to have a history of complaints of abuse of a minor or found to have resigned, been terminated or been asked to resign from a position whether paid or unpaid due to complaint(s) of sexual abuse of a minor.

All statements will become part of any future personnel files.

Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Complete form and mail to:* Joy El Camps & Retreats*, 3741 Joy-El Drive, Greencastle, PA 17225*

*www.joyel.org phone 717-369-4539 fax 717-369-2927*



**Providing opportunities for people to experience life change**

**through a personal encounter with God**

*“Igniting a generations that seeks Him”*

MISSION

## SUMMER CAMP STAFF QUALIFICATIONS

***A staff member must:***

* Have a personal relationship with Jesus Christ as evidenced by an active growing faith.
* Desire to serve the Lord and make Him known to others and especially to campers.
* Be able to provide campers with a model of Christ-centered living.
* Exhibit spiritual and emotional maturity.
* Have a love for children and people in general.
* Be willing to forego personal rights for the common good of the camp and campers.
* Be willing to be accountable to others, being guided by regulations established for daily work, group living and personal conduct

Joy El Camps & Retreats STATEMENT OF FAITH

1. We believe the Scriptures of the Old and New Testament to be the eternal and verbally

Inspired Word of God, without error.

1. We believe the Lord Jesus Christ was fully God and fully man, conceived by the Holy

Spirit and born of a virgin; as God, co-equal and co-existent with God the Father and

God the Holy Spirit.

1. We believe all human beings are born with a sinful nature. Because of sin, each person

deserves everlasting punishment.

1. We believe Jesus Christ had no sin and did not sin. According to the Scriptures He was

crucified, raised from the dead, and later returned to heaven. Through His blood the

only payment for our sins has been offered.

1. We believe we become God’s child by receiving Christ as our Savior by faith; this is a gift

of God’s love/grace.

1. We believe that God, the Holy Spirit, is a Person who convinces sinners of guilt but who

also, because of Christ’s death, delights to bring sinners into right relationship with God

at the moment of their belief.

1. We believe in the visible, personal, and imminent return of our Lord and Savior Jesus

Christ for His Church.

1. We believe in the bodily resurrection of the believer and the unbeliever, the everlasting

bliss of God’s children, and the everlasting punishment of those who reject God.

*For a complete Statement of Faith with scripture references, please visit* [*www.joyel.org*](http://www.joyel.org)*.*